

SURENDRANATH LAW COLLEGE
24/2, Mahatma Gandhi Road, Kolkata-700009
Phone No. 23503896
Email: snlcollege@gmail.com
Website: www.snlawcollege.ac.in

Ref. No. SNLC/337/2025-26

Date: 13.11.2025

ADMISSION NOTICE

This is for information of the candidates who choose to get admission in the 5 Year B.A.LL.B. course in Surendranath Law College as per the merit list (Dated 12.11.2025) published by the University of Calcutta that the online admission process (2nd Phase) will be held on **13.11.2025 & 14.11.2025. Students can complete the online application process from 13.11.2025 (3 pm) to 14.11.2025 (5 pm).**

Candidates opting to take admission in the 2nd phase have to complete the whole procedure of online admission by **5 pm of 14.11.2025**, and report to the office of the Surendranath Law College between **9 am to 12.30 pm of 19.11.2025 for the Verification process.**

For the verification, candidates must bring the following documents-

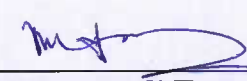
1. Original fee receipt of Rupees 2000/- (those who were previously allotted to Government & Government aided college in first phase) or 10000/- (those who were previously allotted to self financed college in first phase).
2. CULET-UG Hall Ticket.
3. Admission Slip issued by University of Calcutta.
4. Declaration part of Admission slip.
5. Downloaded application form of Surendranath Law College.
6. Original Fee Deposit Slip paid after submitting admission form.
7. Print out of Anti-Ragging declaration form.
8. Self-attested Copies of All relevant documents mentioned in the USER MANUAL.

To complete the process smoothly, Students are required to strictly follow all the steps and links outlined in the User Manual attached herewith.

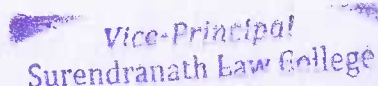


Sagar Biswas
Convenor
Admission Committee
Surendranath Law College





Dr. Mohammadi Tarannum,
Vice Principal
Surendranath Law College


Vice-Principal
Surendranath Law College

ADMISSION TO 5 - YEARS B.A.LL.B. COURSE 2025-2026 - User Manual

**PLEASE FOLLOW THE USER MANUAL TO COMPLETE YOUR
ADMISSION PROCESS**

IMPORTANT

- ✓ READ AND UNDERSTAND THE FULL USERMANUAL CAREFULLY BEFORE STARTING THE ONLINE APPLICATION PROCESS.
- ✓ FILL UP THE ANTI-RAGGING DECLARATION FORM FROM THE COLLEGE WEBSITE
- ✓ AND TAKE A PRINT OUT.

- ✓ COMPLETE ALL STEPS 1-5
 1. SUBMISSION OF ADMISSION FORM
 2. LOGIN AND COMPLETION OF PROFILE IN ERP
 3. FEE PAYMENT
 4. DOWNLOAD AND PRINT PAYMENT RECEIPT
 5. DOWNLOAD AND PRINT ADMISSION FORM

- ✓ USE A COMPUTER/CYBER CAFÉ WITH FAST AND STABLE INTERNET CONNECTION TO SUBMIT THE APPLICATION FORM. USING A MOBILE DEVICE CAN RESULT IN DELAY AND ERRORS.
- ✓ KEEP ALL NECESSARY DOCUMENTS TO BE UPLOADED READY IN REQUIRED JPG FORMAT AND REQUIRED FILE SIZE BEFORE FILLING UP THE FORM.
- ✓ FOLLOW SCREENSHOTS IN THE MANUAL FOR ASSISTANCE
- ✓ FOR ADMISSION RELATED QUERIES- email: admission@snlawcollege.ac.in

1. ADMISSION LINK:

<https://snlawcollegeerp.in/BALLBRegForm.aspx>

- ENTER YOUR FORM NUMBER AND RANK ACHIEVED
- CLICK ON FIND BUTTON.
- FILL IN ALL REQUIRED DETAILS IN THE REGISTRATION FORM. (Click on arrow to see the drop-down menu list and select the appropriate details.)

APPLICATION FORM FOR ADMISSION TO 5 - YEARS B.A.LLB COURSE2025-2026

Date of Admission : 27-08-2025

Session : 2025-2026

Note :- Fields marked with an asterisk (*) are required

Entrance Test for 5 years BA.LLB

Form No :*

Rank :*

Find

APPLICATION FORM FOR ADMISSION TO 5 - YEARS B.A.LLB COURSE2025-2026

Date of Admission : 27-08-2025

Session : 2025-2026

Note :- Fields marked with an asterisk (*) are required

Entrance Test for 5 years BA.LLB

Form No :*

Rank :*

Applicant Name(Block Letters) : *

Date Of Birth(dd/mm/yyyy) : *

Mobile No : *

Email ID : *

Is Previously University Registered :

Blood Group :

Mother Name : *

Father/Husband Name : *

Occupation : *

Total Annual Income : *

Present Address : *

Present Pin : *

Last qualifying Board/Council/University Exam Subject wise marks entry :

Sr.	Subject	Full Marks		Marks Obtained	
		Theory	Practical	Theory	Practical
1.	ENGLISH	100	0	56	0
2.	MATHEMATICS	100	0	42	0
3.	CHEMISTRY	80	20	55	0
4.	COMPUTER SCIENCE	80	20	67	20
5.	PHYSICS	80	20	44	15
6.	--Select--	0	0	0	0

Best Four (%)

Calculate

Name of Last Qualifying Examination *	HS
Year with Roll No. ~ *	2017 562811
Division or Class *	II
School or College or University *	KVS
Name of the Council/University*	CBSE
Full Marks of the Examination *	
Total Marks Secured *	
Percentage	

Document Upload Area:

Downloaded Admission Slip – BELOW 150 KB . FILE TYPE JPG(Mandatory)

Choose file

No file chosen

PHOTO UPLOAD – BELOW 50 KB . FILE TYPE JPG(Mandatory)

Choose file

No file chosen

SIGNATURE UPLOAD- BELOW 30 KB . FILE TYPE JPG(Mandatory)

Choose file

No file chosen

FATHER PHOTO UPLOAD – BELOW 50 KB . FILE TYPE JPG(Mandatory)

Choose file

No file chosen

MOTHER PHOTO UPLOAD – BELOW 50 KB . FILE TYPE JPG(Mandatory)

Choose file

No file chosen

Age Proof(Admit Card/Certificate of Madhyamik/Equivalent Examination/Birth Certificate) UPLOAD- BELOW 150 KB . FILE TYPE JPG(Mandatory)

Choose file

No file chosen

(10+2) Mark sheet or Equivalence marksheet Documents – BELOW 200 KB . FILE TYPE JPG(Mandatory)

Choose file

No file chosen

Father Income Certificate(either ITR or Payslip) UPLOAD- BELOW 150 KB . FILE TYPE JPG(Optional)

Choose file

No file chosen

Besides those mentioned below following documents are also mandatory, if applicable :

Physically Challenged Certificate UPLOAD- BELOW 150 KB . FILE TYPE JPG(Optional)

Choose file

No file chosen

EWS Certificate UPLOAD- BELOW 150 KB . FILE TYPE JPG(Optional)

Choose file

No file chosen

Cast Certificate UPLOAD- BELOW 100 KB . FILE TYPE JPG(Optional)

Choose file

No file chosen

SPL Certificate UPLOAD- BELOW 100 KB . FILE TYPE JPG(Optional)

Choose file

No file chosen

Migration Certificate UPLOAD- BELOW 100 KB . FILE TYPE JPG(Optional)

Choose file

No file chosen

Equivalence Certificate UPLOAD- BELOW 100 KB . FILE TYPE JPG(Optional)

Choose file

No file chosen

Registration Certificate (for already registered candidates) UPLOAD- BELOW 100 KB . FILE TYPE JPG(Optional)

Choose file

No file chosen

Submit

- ✓ **UPLOAD THE NECESSARY DOCUMENTS IN APPROPRIATE FORMAT AND FILE SIZE AS PER INSTRUCTIONS.**
- ✓ **CLICK ON SUBMIT BUTTON.**

5

Admission form submitted successfully.

Student Admission Details:

Student ID:	ESR0270415633
Name:	Ami Preet
Mobile:	
Date of Birth:	25/07/1999
Session:	2023-25
Course:	BA LLB
Sem/Year:	1
Form No:	000008TU11FD
Rank No:	65

Note: Use your login credentials (Student ID or Mobile Number and Date of Birth) to make the online payment for your registered course.

Go to Login

After successful submission, a confirmation message will appear. Click Go to Login to continue.

2. LOGIN TO YOUR ERP PROFILE AND COMPLETE THE FORM

Login URL: <https://snlawcollegeerp.in/students/login.aspx>

StudentLogin

Sign in to start your session

Student ID/Mobile Number/CU Reg.No (eg. L02-L200-0135-19)

eg. L02-L200-0135-19

DOB/DD/MM/YYYY

Login

Signup

[About Us](#) | [Privacy Policy](#) | [Terms and Conditions](#) | [Contact Us](#) | [Terms and Conditions](#) | [Privacy Policy](#) | [Refund/Cancellation Policy](#)

USE THE FOLLOWING DETAILS TO LOG IN:

- Mobile Number OR Student ID (generated after submission of 1st form)
- Date of Birth (DD/MM/YYYY)

COMPLETE YOUR PROFILE (BEFORE PROCEEDING TO PAYMENTS)

Acsys ERP

My Profile

Please update all details (please ignore if already done)

Student ID	2505270815633
Name	Ansh Prasad
CU Registration No.	
Course Type	-Select-
Stream	B.A.L.L.B
Admission Session	2025-26
Semester/Year	1
University Roll No.	
College Roll	
First Name	Ansh
Middle Name	
Last Name	Prasad
Father's Name	Gopal
Mother's Name	PS
Date of Birth(dd/mm/yyyy)	28/07/1993
Nationality	INDIAN

(Format eg. 100/118/190000)

Overview

My Payments

RTI/Other Fees Payment

Admission Form Print

Admission Form Print (LLM Year 1)

Admission Form Print (B.A.L.L.B SEM I)

Admission Form Print (B.A.L.L.B Hons SEM 6)

B.A.L.L.B Admission

B.A.L.L.B(Hons) Admission

LL.M Admission

Form Fill-Up

Certificate Course

Scholarship

Online Feedback

View Feedback

Achievements

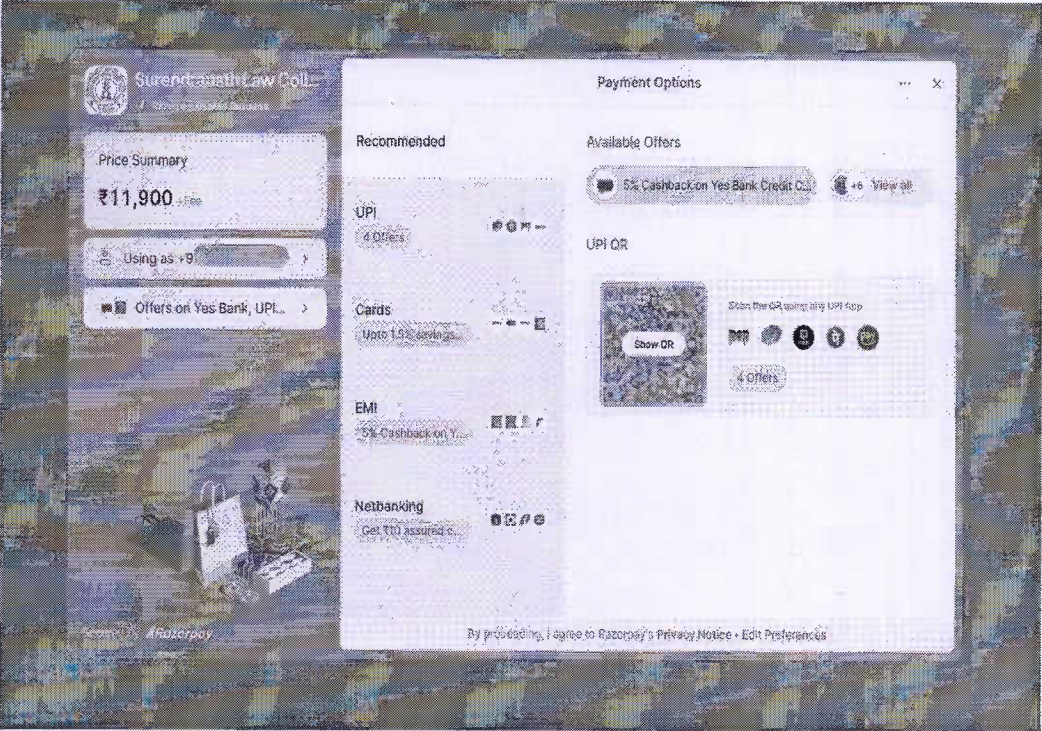
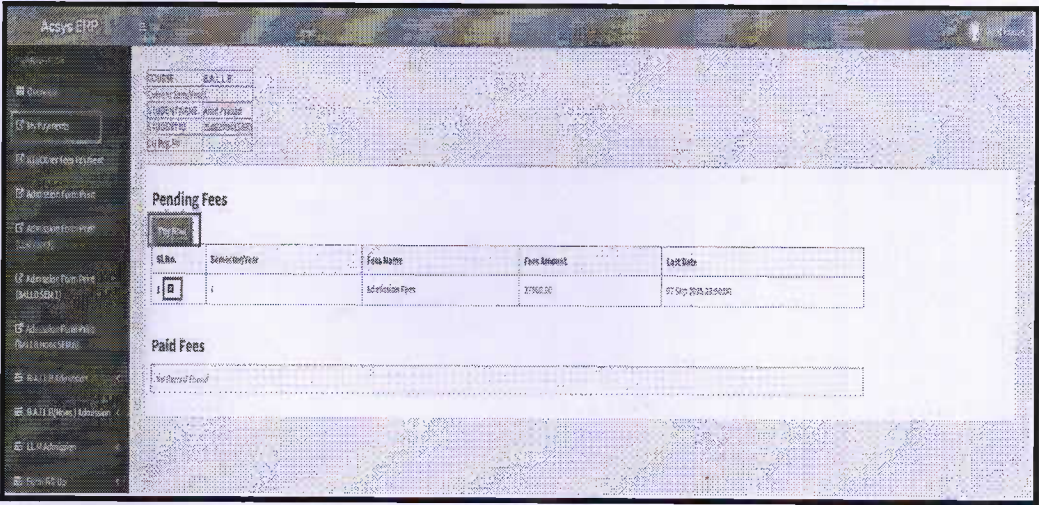
Student Satisfaction Form

IMPORTANT NOTE-

- ✓ CU Registration, University Roll, and College Roll are optional fields, if you don't have them yet.
- ✓ In case you don't have necessary information for any field, enter 'o' if the question is asking for numerical information such as Mobile number/Aadhar Number/Income. Mobile number must have 10 digits. Aadhar Number must have 12 digits. In case you don't have necessary information for any non-numerical information, enter 'NA'.
- ✓ Document upload is not required if you had already uploaded them during admission application.

3. FEE PAYMENT

From the left-side menu, click **My Payment Option**. Select the checkbox, then click **Pay**



4. AFTER SUCCESSFUL PAYMENT, **DOWNLOAD YOUR PAYMENT RECEIPT** FROM THE MY PAYMENTS SECTION.

5. **PRINT YOUR ADMISSION FORM**

From the left-side menu, click Admission Form Print (BALLB Sem 1).

Download and print your admission form for future reference.

