

# SURENDRANATH LAW COLLEGE

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Ref No. SNLC/353/2025-26

Date: 21.11.2025

## **NOTICE**

All students of the 1st Semester are hereby informed that Surendranath Law College will commence the regular classes for the Academic Session 2025-26 with an Orientation Programme, followed by an ERP (Enterprise Resource Planning) Demonstration-cum-Training Session specially organised for the newly admitted 1st Semester students of the 5-year B.A. LL.B. course.

The Orientation Programme is designed to acquaint students with the institution's vision, mission, and academic culture. It will include an introduction to the faculty members, an overview of the course structure, teaching methods, examination system, library and research facilities, as well as rules, regulations, and student support services available in the college. Students will also be briefed about various co-curricular and extracurricular activities, legal aid services, moot court training, and other opportunities that will contribute to their holistic development as budding legal professionals.

The ERP Demonstration-cum-Training Session will provide students with detailed guidance on using the college's online academic management system. This session will cover key modules, including attendance tracking, study materials, class schedules, internal assessments, notices, online forms, and other digital resources essential to the smooth functioning of their academic activities. Students will be trained on how to navigate the portal effectively to ensure proper communication and timely access to all educational information.

The Orientation Programme and ERP Training will be conducted as per the schedule mentioned below. All newly admitted students are advised to attend the Programme punctually and in proper college attire, as attendance is mandatory. Failure to attend may lead to future inconvenience in understanding academic procedures and accessing ERP facilities.

The detailed schedule is as follows:

**Date:** 24-11-2025 to 29-11-2025

**Time:** 9.30 am to 1 pm

**Venue:** Auditorium

The purpose of this Programme is to familiarise the students with the college environment, academic regulations, faculty members and various facilities available on Campus.

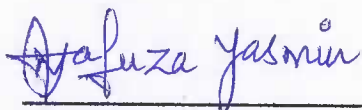
Attendance at the Programme is Compulsory for All Students.



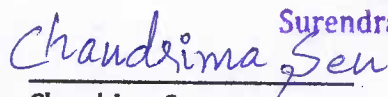
**Dr. Mohammadi Tarannum**  
Vice Principal  
Surendranath Law College

*Vice-Principal*

*Surendranath Law College*



**Mafuza Yasmin**  
Assistant Professor(Sociology)  
Mentor-In-Charge of 1<sup>st</sup> Semester  
Surendranath Law College



**Chandrima Sen**  
Faculty of Sociology  
Mentor 1<sup>st</sup> Semester  
Surendranath Law College

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## SCHEDULE OF ORIENTATION & BRIDGE COURSE 2025-26

| Date & Day                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    | 9.45 am – 10.30 am                                                                                                                                                                  | 10.30 am to 11.15 am                                                                                                              | 11.15 am to 12 noon                                                                                                                               | 12 noon to 12.45 pm                                                                                                      |
|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------------------------------------------------------------------------------------------------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------|--------------------------------------------------------------------------------------------------------------------------|
| 24.11.2025<br>Monday                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                          | Welcome Address by<br>Vice Principal<br>Dr Mohammad Taranum<br>Introduction to Faculty Staff and Student<br>Representatives of SNLC                                                 | Institutional Mechanisms for Student<br>Engagement: An Overview of<br>Committees, Clubs, and Support Cells<br>Dr Mohammad Taranum | Guidance on Effective Utilization of the<br>College Website and ERP Tools for Students<br>and Faculty<br>[Faculty: RT]                            | Resource Awareness Session on<br>Library, E-Library Platforms, and<br>Plagiarism Compliance Guidelines<br>[Faculty: NB2] |
| 25.11.2025<br>Tuesday                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         | Role of IQAC and Activities of the College<br>[Faculty: NB1]<br><br>Code of Conduct of the College<br>[Faculty: CR]                                                                 | Overview of the Internal Complaints<br>Committee (ICC) and Grievance<br>Redressal Mechanisms<br>[Faculty: DOH]                    | Session on Stress Management<br>External Speakers<br>Shreyashee Chatterjee (Psychologist)<br>[Faculty: SBG]                                       | Mentor-Mentee Relationship and<br>Activities, Mode of Examination<br>[Faculty: AC, DD, MB]                               |
| 26.11.2025<br>Wednesday                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                       | Genesis of Human Rights in India and<br>Contour of Legal study<br>[Faculty: SMB]                                                                                                    | Comprehensive Overview of<br>Government Scholarship Schemes for<br>Higher Education Students<br>[Faculty: NB2]                    | Introduction to the Legal Aid Committee<br>and its Operational Activities, and the Sports<br>Club and Its Engagement Programmes<br>[Faculty: SB2] | Understanding Professional<br>Opportunities and Emerging Career<br>Trends in Legal Education<br>[Faculty: RD]            |
| 27.09.2025<br>Thursday                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        | Introduction of ERP Software Demonstration Cum Training Session<br>[By- Abir Mukherjee]                                                                                             |                                                                                                                                   |                                                                                                                                                   |                                                                                                                          |
| 28.09.2025<br>Friday                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                          | Career Development Framework in Legal<br>Education: An Overview of Counselling,<br>Internship, and Placement Mechanisms<br>[Faculty: SC]                                            | Role of Debate, Quiz, Extempore &<br>Extension Activities<br>[Faculty: SM, AG]                                                    | Moot Court and Internship and Student<br>Affairs<br>[Faculty: RD]                                                                                 | Awareness Session on Anti-Ragging<br>Policy, Prevention Strategies, and<br>Student Safeguards<br>[Faculty: IA]           |
| 29.09.2025<br>Saturday                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        | Workshop on<br>“Objectives and Perspectives of legal education in current globalised Scenario” (11:am onwards)<br>Speaker: Hon’ble Justice Tirthankar Ghosh, High Court of Calcutta |                                                                                                                                   |                                                                                                                                                   |                                                                                                                          |
| FACULTY NAMES: MT : Dr. Mohammad Taranum (Vice Principal); RD: Dr. Rajarsi Das; CR: Dr. Caesar Roy; DOH: Dr. Debjani Ojha; ST : Mrs Subashna Tamang; AR: Mr. Angshu Roy;<br>NB: Dr Niloy Bagchi; MY: Mrs Mafiza Yasmin; SC: Dr. Shubhodeep Chakrabarti; RT: Dr. Rukmini Thapa; SB2: Mr. Sagar Biswas; IA: Dr. Ishraz Ahmed; SBG: Mrs. Salma Begum; NB2: Ms.<br>Nivedita Barailly; SMB: Dr. Shyamali Mukherjee Bhattacharya; SR: Dr. Sarani Roy; SRG: Dr. Shreyasi Roy Ghosh; SB1: Dr. Shibashish Banerjee; MB : Mrs Moumi Banerji; AC: Mrs Avirupa<br>Chatterjee; DD : Mrs Dipanwita Datta; CS : Mrs. Chandrima Sen; AG : Mrs Aankita Ganguly; SM : Ms Samhita Mukherjee; SMP: Mrs. Sudeshna Mukherjee Poddar |                                                                                                                                                                                     |                                                                                                                                   |                                                                                                                                                   |                                                                                                                          |

Mafiza yasmin chandrima sen

